



## HPC Leadership Competency Training Course

(in January 2027)

### **Application Guidelines**

The HPC Leadership Competency Training Course invites applications from individuals who aspire to enhance their leadership competencies and advance their professional careers in international organizations. This five-day training course, held in Hiroshima, Japan, is designed to strengthen participants' knowledge and skills in leadership, communication, negotiation, and management within the context of international organizations.

#### **1. Duration**

January 8 (Fri.) – 12 (Tue.), 2027

#### **2. Program Structure**

The course focuses on leadership and related competencies such as communication, negotiation, and management. The entire program will be conducted in English.

#### **3. Venue**

A designated hotel in Hiroshima, Japan.

#### **4. Accommodation**

Accommodation will be arranged at the course venue hotel in Hiroshima for six nights, starting from January 7 (Thu.), 2027.

#### **5. Participation Fees**

USD 1,800 (includes six nights of accommodation)

or

USD 3,000 (includes six nights of accommodation and round-trip flights between the participant's place of residence and Hiroshima, Japan)

<Those who have difficulty in participating in person due to visa restrictions, etc., we consider online participation. In such a case the fee is USD 1,500 for the entire program.>

The payment in Japanese yen is acceptable. Please consult.

#### **6. Qualifications**

Applicants should:

Have a strong intention to pursue or advance a career in international organizations or other professional bodies. Experience in fields such as peace and security, development, or humanitarian aid is preferred.

Be fluent in spoken and written English.

Be available to attend the course in its entirety.

#### **7. Number of Participants to be Admitted**

Approximately 15 participants (but this number is not strictly fixed). There are no nationality restrictions.

#### **8. Required Documents**

Completed Application Form

(Applicants may substitute Sections 8–11 with the UN P11 form or an equivalent CV format.)

#### **9. Submission of the Application**

Please send your completed application form via email to: [hpcapplication@peacebuilders.jp](mailto:hpcapplication@peacebuilders.jp)

## 10. Application Period

September 14 (Mon.), 2026 at 9:00 AM (Japan Standard Time)  
(Selection may be started before the deadline.)

## 11. Selection Process

Applications will be assessed based on two main criteria:

Experience and skills in relevant professional fields

Potential for future career advancement in international cooperation

Applicants will be notified of the selection results via email by the end of October 2025 at the latest, regardless of the outcome.

## 12. General Inquiries on the Contents of the Program

Hiroshima Peacebuilders Center (HPC)

Knowledge Square 1<sup>st</sup> Floor, 1-1-61, Higashisendamachi, Naka-ku, Hiroshima, 730-0053 JAPAN

TEL: +81-(0)82-909-2631 Email: **(for Inquiries)** [hpc@peacebuilders.jp](mailto:hpc@peacebuilders.jp)

**(for Document Submission)** [hpcapplication@peacebuilders.jp](mailto:hpcapplication@peacebuilders.jp)

Website: <https://eng.peacebuilderscenter.jp/>

## 13. Obligations of the Participants

Participants are expected to actively and diligently engage in all sessions throughout the course.

## 14. Post-Program Support

After completing the program, participants are expected to actively engage in and contribute to the HPC alumni network.

## 15. Notes with regard to Infectious Diseases

Depending on the public health situation, necessary safety measures may be implemented during the course period.

## 16. Notes

The information provided in application documents will be used solely for selection and admission purposes.

Photographs taken during the course may be used by HPC and affiliated organizations for promotional purposes.

Submitted documents will not be returned.

The latest updates on the program will be available on the HPC website.

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## Privacy Policy

- HPC collects and uses personal information strictly for course-related purposes, such as responding to inquiries, processing applications, and facilitating pre- and post-course sessions, discussions, and networking.
- Personal information may be shared with facilitators before and after the course but will remain confidential.

- Photographs taken during the course may be used for public relations purposes with appropriate management.
- HPC is committed to full compliance with Japan's Personal Information Protection Act and other applicable data protection regulations.