



HPC Leadership Competency Training Course

(in January 2025)

Application Guidelines

The "HPC Leadership Competency Training Course" calls for participants who aspire to enhance their leadership competency to further advance their professional careers at international organizations. The 5-day training course in Hiroshima, Japan, is designed to enhance their knowledge and skills, focusing on Leadership and other related competencies such as Communication, Negotiation, and Management within international organizations.

1. Duration

January 6 (Mon.) – 10 (Fri.), 2025
(social gathering and cultural event in the evening of January 5, 2025)

2. Program Structure

The training course focuses on Leadership and other competencies such as Communication, Negotiation, and Management, particularly concerning the United Nations (UN) system and other international organizations. (See Course Overview for details). The training will be conducted entirely in English.

3. Venue

Hotel in Hiroshima, Japan

4. Accommodation

Arranged at the Hotel in Hiroshima, Japan (6 nights from January 5, 2025)

5. Participation Fees

2,000 USD including accommodation fees for 6 nights (No coverage of their own travel).

6. Qualifications

Selected participants will have:

- (1) An intention to further advance their career at the UN and other international organizations. Work experience at international organizations in fields related to peace and security, development, and humanitarian aid is favorable.
- (2) Fluency in spoken and written English.
- (3) Full attendance at the training.

7. Number of Participants to be Admitted

About 16 Participants (no limitation of nationalities)

8. Required Documents

Application Form

*You may substitute Sections 8-11 with the P11 UN Personal History Form or an equivalent form of CV.

9. Submission of the Application

Send the completed application form by e-mail to: hpcapplication@peacebuilders.jp

10. Application Deadline

October 1 (Tue.), 2024 (9:00 AM Japan Time)

11. Selection Process

Your application will be considered and evaluated based on two key criteria: 1) experience and skills in relevant fields, and 2) potential for career advancement in peacebuilding, development, and humanitarian aid. Your application will be considered and evaluated by two key criteria: 1) experience and skills in the relevant fields, and 2) potential for career advancement in peacebuilding, development and humanitarian aid.

Applicants will be notified by email by the end of October, regardless of the results.

12. General Inquiries on the Contents of the Program

Hiroshima Peacebuilders Center (HPC)

Knowledge Square 1st Floor, 1-1-61, Higashisendamachi, Naka-ku, Hiroshima, 730-0053 JAPAN

TEL: +81-(0)82-909-2631 Email: **(for Inquiries)** hpc@peacebuilders.jp

(for Submission of documents) hpcapplication@peacebuilders.jp

Website: <https://eng.peacebuilderscenter.jp/>

13. Obligations of the Participants

Participants are expected to engage in the Course with utmost diligence.

14. Post-Program Support

Participants are expected to engage in and cooperate with alumni networking.

15. Notes with regard to Infectious Diseases

Depending on the situation of infectious diseases in the future, appropriate measures against the virus may be conducted during the implementation of the course.

16. Notes

- (1) The information in the required documents for the application will be used only for the selection and admission of participants to the program. Please note that photos taken during the course of the program may be used by HPC and related organizations for promoting the program.
- (2) Submitted documents will not be returned.
- (3) Updated information on the program will be available on the HPC website.

Hiroshima Peacebuilders Center (HPC)

Knowledge Square 1st Floor, 1-1-61, Higashisendamachi, Naka-ku, Hiroshima, 730-0053 JAPAN

TEL: +81-(0)82-909-2631

Email: (For inquiries) hpc@peacebuilders.jp

(For submission of documents) hpcapplication@peacebuilders.jp

Website: <https://eng.peacebuilderscenter.jp/>

Privacy Policy

▼ HPC collects and uses personal information for work related to the course implementation, such as answering inquiries, processing applications for training courses, and facilitating information dissemination sessions, discussions, and networking before and after training courses. Information sharing with facilitators before and after the training period will remain private.

▼ HPC will use personal information submitted by the applicants only for the Course's purpose. All personal information will be managed with strict confidentiality. Photographs taken during the Course will be managed appropriately and may be used for public relations.

▼ HPC is committed to complying with all the rules and regulations stipulated in the Personal Information Protection Act of Japan and other laws concerning the protection of personal information.