

外務省委託

平和構築・開発における  
グローバル人材育成事業

Global Peacebuilders Program

(Commissioned by the Ministry of Foreign Affairs of Japan (MOFA))

The JFY 2019 Mid-Career Course

Application Guidelines

The “Mid-Career Course” which is part of the Program for Global Human Resource Development for Peacebuilding and Development (Global Peacebuilders Program), is calling for 20 participants with about 10 years of work experience in fields related to peacebuilding and development (see below “6. Qualifications”) who aspire to further advance their professional careers in these fields. The participants will take part in 7 days of training in Japan to enhance their knowledge and skills, focusing on Communication/Negotiation and Leadership/Management competencies in international organizations.

**1. Duration**

August 31 (Sat.) - September 6 (Fri.), 2019

**2. Program Structure**

Training is focused on Communication/Negotiation and Leadership/Management competencies in peacebuilding and development, in particular with regard to the United Nations (UN) system and other international organizations. (See *Attachment 3-1, Course Overview* for details) (The training will be conducted entirely in English)

**3. Venue**

Hotel Asia Center of Japan (Tokyo, Japan)  
8-10-32, Akasaka, Minato-ku, Tokyo, 107-0052

**4. Accommodation (only international participants)**

Hotel Asia Center of Japan (Tokyo, Japan)  
8-10-32, Akasaka, Minato-ku, Tokyo, 107-0052

**5. Participation Fees**

There will be no fees charged for selected participants

**6. Qualifications**

- (1) About ten years of work experience in fields related to peacebuilding and/or development (e.g. administration, aviation, civil affairs, communications, economics, engineering, finance, human resources, humanitarian aid, IT, law, political affairs, procurement, public health, security, and supply chain management).
- (2) Determination to further one’s career in peacebuilding and development, in particular at the UN and other international organizations.
- (3) Fluency in spoken and written English.
- (4) Full attendance at the training.

**7. Number of Participants to Be Admitted**

20 Participants (Japanese and other nationals)

**8. Required Documents**

Application form (Attachment 3-2)

**9. Submission of the Application**

Send the completed application form by e-mail to the following address: [application@peacebuilders.jp](mailto:application@peacebuilders.jp)

**10. Application Deadline**

July 3 (Wed.), 2019 (9:00 AM Japan Time)

## 11. Selection Process

Your application will be evaluated and considered in terms of 1) experience and skills in the relevant fields, and 2) the potential for career advancement in peacebuilding and development. The applicants will be notified by email regardless of the results by late July.

## 12. Resource Persons

Approximately 5 applicants who have extensive skills and experience in peacebuilding and development will be selected as Resource Persons. Resource Persons are expected to play a leading role in the workshops held during the Mid-Career Course, including making presentations on their own experiences in peacebuilding and development. A flight ticket of Resource Persons will be covered by the Program. Please indicate whether you would like to be considered for the position of Resource Person on your application form (*Attachment 3-2 Item 12*).

## 13. General Inquiries on the Contents of the Program

The Hiroshima Peacebuilders Center: HPC

Knowledge Square 1Floor, 1-1-61, Higashisendamachi, Naka-ku, Hiroshima, 730-0053 JAPAN

TEL: +81-(0)82-909-2631 / FAX: +81-(0)82-553-0910

Email: [hpc@peacebuilders.jp](mailto:hpc@peacebuilders.jp) (Inquiries)

[application@peacebuilders.jp](mailto:application@peacebuilders.jp) (Submission of documents)

URL: <https://eng.peacebuilderscenter.jp/>

## 14. Obligations of the Participants

- (1) Participants are expected to carry out the program with utmost diligence.
- (2) Participants are expected to submit a final report and provide input to improve the program.
- (3) Participants are expected to reply to the follow-up inquiries regularly made by MOFA about their latest status after the completion of the program.

## 15. Post-Program Support

Participants are expected to participate in and cooperate with alumni networking.

## 16. Notes

- (1) The information in the required documents for the application will be used only for the selection and admission of participants to the program. Please note that photos taken during the course of the program may be used by MOFA and related organizations for the purpose of promoting the program.
- (2) Submitted documents will not be returned.
- (3) Updated information on the program will be available on the HPC website.

### **The Program for Global Human Resource Development for Peacebuilding and Development**

(Commissioned by the Ministry of Foreign Affairs of Japan)

#### **The Hiroshima Peacebuilders Center: HPC**

<Hiroshima Head Office>

Knowledge Square 1Floor, 1-1-61, Higashisendamachi, Naka-ku, Hiroshima, 730-0053 JAPAN

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The Hiroshima Peacebuilders Center (HPC) is the implementing body of  
“The Program for Global Human Resource Development for Peacebuilding and Development”  
commissioned by the Ministry of Foreign Affairs of Japan.

## Privacy Policy

The Hiroshima Peacebuilders Center (HPC) complies with the following privacy policy and other laws and regulations regarding the protection of personal information and ensures that care is taken to protect personal information.

▼HPC collects and uses personal information for work related to the program implementation, such as answers to inquiries, the processing of applications for training courses, information dissemination sessions, discussions and networking before and after training courses. Information sharing with organizations and lecturers before and after the period of the training will remain private.

▼HPC and the Ministry of Foreign Affairs will use personal information submitted from applicants only for the purpose of this Program. All personal information will be managed with strict confidentiality. The Ministry of Foreign Affairs may use personal information for career development support and share it with relevant institutions, including the organization which will be responsible for the program from Japanese fiscal year 2021. Photographs taken during the Program are managed appropriately and may be used for public relations.

▼HPC is committed to comply with all the rules and regulations stipulated in the Personal Information Protection Act of Japan and other laws concerning the protection of personal information.